

HAUL OUT / LAYING UP INSTRUCTIONS

1 CUSTOMER DETAILS

Name Address Postcode Home Tel. Work Tel. Mobile Email Are you an Annual contract holder? ☐ Yes ☐ No

2 VESSEL DETAILS

Vessel Name Vessel Location Class of boat Type of boat Keel type L.O.A. (incl. bowsprit) Beam Draft

(Please mark any amendments if applicable)

3 HAUL OUT DATES

Earliest haul out date Latest haul out date Where possible, we will endeavour to give you the earliest date requested.
Please allow at least seven working days between these dates.

4 HAUL OUT

Are the lifting locations clearly marked? ☐ Yes ☐ No

Please indicate which drive you have:

☐ Outdrive ☐ No under hull drive ☐ Sail drive ☐ Shaft drive

PLEASE NOTE:

In the absence of any lifting marks we use our best judgement. No liability can be accepted for any consequential damage.

Tick all that apply

☐ Haul out and place in hired MYH cradle ❶☐ Haul out and place in owner's cradle ❷☐ Haul out and fit beaching legs ❸☐ Haul out and shore up ❹☐ Haul out onto owner's trailer

PLEASE NOTE:

❶ Monthly hire charge applies.

❷ Cradle must be in satisfactory condition. If cradle is found to be unsatisfactory, a yard cradle will be used at additional cost.

❸ This will incur an additional 1/2hr labour charge unless carried out by owner within 24 hours of lift.

❹ Masts can only be left in situ with a bilge keel or beaching legs.

☐ Pressure wash bottom☐ Rig 'strong back' and attach covers☐ Refuel vessel prior to haul out
Do not tick if tank cleaning work is required
(Refuelling cannot be done once vessel is ashore. For Diesel a duty declaration form will need to be completed)☐ Remove gas bottles, label and store (obligatory)
Gas bottles must not be left aboard when ashore. If not ticked, owner must remove bottles.Office
use onlyJob number Booked Lifted

5 MASTS & RIG Tick all that apply

- ☐ There is no mast ☐ Leave mast in situ (long/fin/lifting keel must have cradle/beaching legs)
- ☐ Unstep mast and lash for transport ☐ Unstep mast, check and store
- ☐ Remove boom and store ☐ Remove spinnaker pole and store
- ☐ Unbend sails ☐ Store Sails ☐ Valet then store ☐ Store below

These services are provided by Mylor Rigging and will be invoiced direct by them. For additional rigging services please contact them direct on T. 01326 375482, E. riggers@mylorchandlery.co.uk

Masts may be removed from the vessel up to 7 days prior to haul out due to the volume of lifts at this time of year. Please contact Mylor Rigging ref. scheduling.

- ☐ MYH to disconnect mast electrics ☐ Owner to disconnect
- ☐ Carry out mast electrical surveys / ☐ Safety check

6 SHORE POWER CONNECTION

Shore power is available to all vessels ashore. Customers can make a connection at anytime but if you require MYH to connect the vessel for you or to set up any equipment, please indicate below. (Installation charge of £35 applies).

All connections will be made using the owners equipment unless hire is requested. Please ensure cables and equipment are left available in the cabin.

CONNECTIONS

- ☐ MYH to connect the vessel to electricity
(Charges apply, see above)

EQUIPMENT HIRE (FROM MYH)

- ☐ Supply electricity cable

- ☐ Set-up and connect dehumidifier

- ☐ Supply dehumidifier

Please note: Dehumidifiers are set up to drain into the vessels sink.

- ☐ Set-up and connect heater

- ☐ Supply heater

7 SHRINK WRAPPING

- ☐ Co-ordinate shrink wrapping service

Please note: That this services is provided by an independent contractor

8 ADDITIONAL YARD INSTRUCTIONS

9 MARINE TEAM: ENGINEERING, ELECTRICAL, GRP REPAIRS, PAINTING & WOODWORK

WINTER SERVICE WORK **Tick all that apply**

- | | |
|--|---|
| <input type="checkbox"/> Strip, clean and service seacocks | <input type="checkbox"/> Service rope cutter |
| <input type="checkbox"/> Clean out and dry bilges | <input type="checkbox"/> Check condition of cutlass bearing |
| <input type="checkbox"/> Strip, clean and service heads | <input type="checkbox"/> Clean shafts / propellers |
| <input type="checkbox"/> Remove mooring strop, clean, label, store | <input type="checkbox"/> Gas systems check and / or repairs |
| <input type="checkbox"/> Strip, clean and service windlass | |

ENGINE WINTERISATION

- ☐ Engine Winterisation (make and model information required at all times):

Engine make:

Engine model No.

Gearbox make:

G.box model No.

AUXILIARY ENGINES & GENERATORS

- | | | |
|---|--|--|
| <input type="checkbox"/> Service outboard | <input type="checkbox"/> Service / winterise the generator | <input type="checkbox"/> Store the outboard motor in the workshop (£40.00 per outboard plus VAT) |
|---|--|--|

ELECTRICAL WORK

- ☐ Corrosion survey before haul out (check and report if the sacrificial anodes are working correctly/efficiently)
- ☐ Check all anodes out of water (for corrosion and change if necessary)
- ☐ Electrical safety check / survey report (check electrical circuits, condition of wiring and operation of all systems and report)
- ☐ Refrigeration check / survey report (check operation of refrigeration units, including gas pressures and report)
- ☐ Remove and store batteries, charge batteries during the winter (£20.00 per battery plus VAT)

Number of batteries

Location of batteries

WOODWORK, GRP, PAINTING & OTHER WORK

If you would like advice or quotes for any other areas of work on your vessel, please supply brief details and The Marine Team will be pleased to contact you to discuss further.

Please instruct us of any work you require as early as possible in order to allow us to ensure all works are complete in time for re-launch. There is inevitably a high demand in February / March and so it is important for us to plan your work accordingly.

10 CONFIRMATION

I hereby instruct Mylor Yacht Harbour Limited and/or its contractors to carry out work detailed above and have read and agree to the terms and conditions of business. I understand and accept that, for the purposes of processing my request, my details will be kept on a database at Mylor Yacht Harbour and will be passed to the necessary contractors for their records.

Signature of individual
completing form:

Date

D	D	M	M	Y	Y
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11 ESSENTIAL ACTIONS

- ☐ Please ensure that boat keys are with MYH office prior to lift
- ☐ Please ensure that boat name is clearly visible on hull or cradle/trailer
- ☐ Please check you have valid insurance cover afloat/ashore

12 SUBMIT

Please check the details and then send by clicking the button.

SUBMIT FORM

HEALTH AND SAFETY NOTICE FOR CLIENTS

Disposal of hazardous materials

Please note that facilities are provided on site for the disposal of:

- Batteries: In the container provided (all types of battery)
- Flares: At Mylor Chandlery
- Waste oil and fuel: in the waste oil container provided.

These items should NOT, under any circumstances, be disposed of anywhere else on site.

Safety Expectations

Please note the following safety expectations

- Do not remove chocks or shores from yachts
- No sandblasting of boats without express permission
- Gas bottles must be removed from vessels left ashore
- No use of MYH ladders. All customers must supply their own ladders
- No chemical coating strippers to be used without prior knowledge of and acceptance by MYH
- Report any safety concerns to the MYH office.

For further safety information and guidelines please refer to the document 'Useful Information & Guidelines' available separately.

If you would like to discuss any of the work required or have any questions, please contact us: enquiries@mylor.com / 01326 372 121



MYLOR YACHT HARBOUR FALMOUTH CORNWALL TR11 5UF